

IN-YEAR ADMISSION APPLICATION FORM

Please read the Chase High School published Admission Policy carefully before completing this form.

PART A - CHILD'S DETAILS:

Child's full legal name:	
Child's date of birth:	
Child's home address: (as defined in the Admission Policy)	
Child's Gender (assigned at birth):	
Current School (or last school attended) and address:	
Last date of attendance in education:	
Has your child been permanently excluded?	
Has your child been suspended?	
Has your child received any internal isolations?	
Please provide additional information regarding permanent exclusions, suspensions and/or internal isolations:	
Has the current or previous school used any interventions to support your child?	
Please provide additional information regarding interventions:	

PART B - PARENT'S DETAILS (one parent only - where priority for children of a staff member applies, this must be the parent employed at Chase High School):

Parent's Title:	
Parent's full legal name:	
Parent's home address: (if different to the child's home address)	
Parent's email address:	
Parent's contact number(s):	

PART C - LOOKED AFTER AND PREVIOUSLY LOOKED AFTER CHILDREN

Is the child looked after or previously looked after? (Please refer to the Admission Policy for the definition of 'looked after child', 'previously looked after child' and other requirements such as supporting documents before answering).	Yes	
	No	

PART D - CHILDREN WITH A SIBLING AT CHASE HIGH SCHOOL

Does the applicant child have a sibling at Chase High School in Year 7 to Year 11 only at the time of application, who will still be on the roll in Year 7 to Year 11 only at the time of the applicant child's admission? (Please refer to the Admission Policy for the definition of a 'sibling' and other requirements, such as where the sibling must live, before answering)	Yes	
	No	
Sibling's full legal name:		
Sibling's date of birth:		

PART E - CHILDREN OF STAFF		
Is the applicant the child of a staff member at Chase High School? (Please refer to the Admission Policy for the definition of 'a child of a staff member' and other requirements such as where the child must live before answering)	Yes	
	No	
If the answer is 'Yes', the application must be accompanied by signed and dated letter on headed notepaper from the staff member's Line Manager confirming that they meet the criteria.		

PART F – FURTHER DETAILS		
Does the applicant have an Education, Health and Care Plan?	Yes	
	No	
Please provide additional information:		

PART G - REASONS FOR APPLICATION	
Moving to the Southend-on-Sea City Council Local Authority area.	Yes/No If yes, please provide moving date and new address (if different to address detailed in Part A) and proof of new address, e.g. Exchange of contract or signed tenancy agreement.
Moving to the Southend-on-Sea City Council Local Authority area from overseas.	Yes/No If yes, please advise the country that you are moving from. You must provide proof of the child's right of abode in the UK when submitting this form. Refer this link: https://www.gov.uk/right-of-abode .
Not moving, but wanting to transfer schools.	Yes/No
Please provide additional information regarding reasons for application:	

PART H - SIGNATURE AND DATE

I certify that the information that I have provided in this form is true and accurate, to the best of my knowledge and belief:

Name:

Signed:

Dated:

This completed form and any supporting documents must be sent to:

The Chase High School Admissions Manager at Chase High School, Prittlewell Chase, Westcliff-on-Sea, Essex, SS0 0RT or by email to admissions@chasehigh.org.

Chase High School fully complies with Information Governance legislation. For full details on how we use your personal information, please click here: [Information Governance – Discovery Educational Trust](#), or call 01702 354441 if you are unable to access the internet.