

Curriculum Overview

Subject: Information Technology

Year Group: Post 16

The BTEC First Award in Information and Creative Technology is a practical, career-focused qualification equivalent to one GCSE. It introduces students to how digital technologies are used in everyday life, education and the workplace.

Students study how online services work, how people and organisations communicate digitally, and how to stay safe and responsible online. Alongside this, they develop hands-on skills by creating digital products such as presentations, graphics or multimedia content, building a portfolio of practical work.

Assessment combines an external examination (The Online World) with internally assessed coursework, allowing students to demonstrate both their knowledge and applied skills.

The course helps students develop confidence with technology, problem-solving ability, organisation and communication skills. It provides strong preparation for further study in IT, computing or digital media, as well as future training, apprenticeships and employment in technology-related sectors.

TERM 1 – Unit 1: The Online World

Knowledge & Skills Developed

Online Services & Communication: how services such as email, search engines, blogging, cloud storage, social networking and collaborative software work and their benefits/issues for users. Internet Technologies: how the internet, WWW, email and digital devices exchange and store information; basics of data flow and connectivity. Online Safety & Ethics: risks of operating online; data security, privacy, e-reputation and responsible online behaviour. Research & Presentation: gathering information and presenting findings through reports or online materials.

KEY ASSESSMENTS

Formative:
Classwork on online services and communication technologies
Case studies analysing risks and benefits of online platforms
Group presentations or online resources demonstrating investigation outcomes
Summative:

TERM 2 – Unit 3: A Digital Portfolio

Knowledge & Skills developed

Planning and creating digital products to meet a brief
Using common software tools (documents, presentations, images, multimedia)
File management and organisation
Reviewing and improving work based on feedback
Presenting work clearly within a digital portfolio

TERM 3 - Unit 6: Creating Digital Graphics

Knowledge & Skills developed

Purpose and design of digital graphics for different audiences
Using graphics software tools and techniques (layers, colour, typography, formats)
Designing and creating original graphic products to meet a brief
Testing, refining and evaluating design choices

KEY ASSESSMENTS

Formative: design ideas, practice graphics tasks
Summative: Final digital graphics project and evaluation (internal assessment)

KEY ASSESSMENTS

Formative: draft portfolio tasks, skills workshops, peer review
Summative: Completed digital portfolio (internal assessment)
Reflective Practice: writing evaluations of work and describing how objectives were met.

External on-screen test — covering all unit aims (A, B & C)	Portfolio Compilation: selecting evidence and documenting outcomes to meet internal assessment criteria.	
Extended reading suggestions and external resources:		
Childnet International – online safety advice and resources		
Internet Matters – child internet safety guidance		
Teach-ICT – internet safety resources and tasks		
Skillsworkshop – using the internet safely guide		
OpenSource.com introduction to Inkscape for beginners		
Inkscape graphic design tutorials (YouTube)		
W3Schools – learn web development basics		
BTEC First Award Unit 1 spec (PDF)		
BTEC First Award Unit 6 spec (PDF)		