

**INFORMATION TO ASSIST TRANSFER OF SCHOOL PLACEMENT
Part 2**

Section 1 - Pupil Details (To be completed by Parent/Carer and emailed or taken to current school. Current school will complete Section 2 and return to Chase High School)

Pupil Surname	
First Name (s)	
Date of Birth	Male/Female
Home address of Child (including Postcode)	
Country of Birth	
Current School (or last school attended)	
Town and Postcode of Current School	

Section 2 – To be completed by Current School and returned to admissions@chasehigh.org

ATTENDANCE	
Is the pupil still on roll?	YES/NO (If no date of last registration)
ULN:	UPN:
Period of attendance	From: To:
Please provide copy of attendance record from SRS with this form	2018/19 %
	2019/20 %
Are there any strategies in place to increase this child's attendance? If yes please give details	YES/NO
Does the pupil receive pupil premium/Free School meals?	YES/NO (if yes please provide details)

BEHAVIOUR	
Fixed Term Exclusions: Please give dates, number of days excluded and reason Please provide scanned copies of behaviour records	
Period of Exclusion	From: Number of days Reason To:
Period of Exclusion	From: Number of days Reason To:
Period of Exclusion	From: Number of days Reason To:
Does the pupil have a PSP?	YES/NO (If yes, please attach copies)

SPECIAL AND ADDITIONAL EDUCATIONAL NEEDS	
Does the pupil have Special Educational Needs?	YES/NO (If yes please provide details)
Does the pupil have any additional needs e.g. English as a second language/disabilities/learning difficulties?	YES/NO (If yes, please attach copies)
Year 10 & 11 pupils only– Does the pupil have concessions for their examinations?	YES/NO (If yes, please provide details)

OTHER AGENCY INVOLVEMENT	
Is the pupil a 'Looked after Child'?	YES/NO (If yes provide the following) Local Authority: Social Worker Name: Social Worker Contact:
Are you there any current referrals for the pupil e.g. CAF/EHFSa? Or are you aware of any other agency involvement e.g. Education Welfare, Youth Offending Services?	YES/NO (if yes please provide details and where referrals have been made please attach copies)
Have any other strategies/services been considered or used	YES/NO (If yes, please provide details)

EDUCATION	
Has a vocational/coursework related learning been considered/offered	YES/NO (If yes provide the following) Local Authority: Social Worker Name: Social Worker Contact:
Has the student had alternative education or been home schooled previously?	YES/NO (if yes please provide details)
KS2 results	English: Maths: Science:
Most recent/current academic results	English: Maths: Science:
If the pupil was studying for GCSEs or other qualifications please indicate the subjects, examination board and, if possible, predicted grades	
Any other information you feel may be useful:	

Form Completed

NamePosition

Name and address of School

.....

Telephone No:.....Date:

Please complete all sections fully. Please return with supporting evidence/records to admissions@chasehigh.org

Or post to

School Admissions, Chase High School, Prittlewell Chase, Westcliff on Sea
Essex SS0 0RT

Official Sensitive – Brentwood Academies Trust T/A Chase High School fully complies with information legislation. For full details on how we use your personal information please see our online privacy notice <https://www.chasehigh.org/our-school/privacy-notice> or call 01702 354441 if you are unable to gain access to the internet. www.chasehigh.org

CHASE HIGH SCHOOL

